



MEASURE H BOND PROGRAM

APPEALS PROCESS

AB 1565 Contractor Qualification Lists

January 29, 2016

To All Contractors:

A contractor who has submitted a completed application form and who receives a rating of “not qualified” from the District may appeal that determination. There is no appeal from a finding that a contractor is not prequalified because of a late application or a failure to submit required information, but re-application during one of the designated “prequalification periods” is permitted. The date for submission and the date fixed for receipt of bids for a specific project will not be delayed or postponed to allow for completion of an appeal process. Unless a Contractor files a timely appeal, the Contractor waives any and all rights to challenge the qualification decision of the District, whether by administrative process, judicial process or any other legal process or proceeding.

- 1. Appeal must be filed in writing with the Bond Program Manager within two business days after receipt of the prequalification determination.***
- 2. The Bond Program Manager will convene a meeting with the requestor to attempt to resolve the problem.***
- 3. In the event the appeal is not resolved, the appeal will be referred to the Superintendent or their designee, normally the Assistant Superintendent, Business Services.***
- 4. Should the appeal not be resolved at this level, it shall be referred to the Board along with all documentation regarding the appeal and the responses at each level.***
- 5. The Board will not act upon an appeal until each of the proceeding steps has been exhausted.***

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**North Monterey County
Unified School District**

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